



December 28, 2023

Melissa Sims
SIMS SOLUTIONS
5200 WILLOW CHASE DR
BURLESON, TX 76028

RE: Women Business Enterprise (WBE) Certification Affidavit No. 23085

Dear Sims:

Congratulations! Your firm has been certified by the North Central Texas Regional Certification Agency ("NCTRCA") as a Women Business Enterprise (WBE) in accordance with NCTRCA MBE/WBE/SBE certification eligibility program requirements. Your Certification Identification Number is **WFWB99383N1225**. Your firm is certified as a MBE/WBE/SBE in the following areas listed on page 2.

This certification is valid for two years from the date of this letter or, unless and until it has been removed in accordance with NCTRCA MBE/WBE/SBE certification eligibility procedures. In order to remain certified, you must submit every two years, on the anniversary of your certification, a "No Change Affidavit".

A No Change Affidavit is a sworn affidavit affirming that there have been no changes in the firm's circumstances affecting its ownership or control, or any material change in the information provided in its application for MBE/WBE/SBE certification, including the support documentation. Any changes to contact information, ownership, and/or expansion of services must be communicated to the NCTRCA within thirty (30) days of the change. Failure to provide these changes could result in your firm being removed from the certified vendor database. The NCTRCA reserves the right to re-evaluate a firm's certification status at anytime that it determines such re-evaluation is warranted.

Thank you for your participation in the NCTRCA MBE/WBE/SBE Certification Program. Please contact me at 817-640-0606 if you have any questions or if I can be of assistance to you.

Sincerely,

Angela Alexander
Executive Director

December 28, 2023

Melissa Sims
SIMS SOLUTIONS

This firm is Certified under the following commodity codes/area(s) of specialty:

NAICS 541430: CORPORATE IDENTIFICATION (I.E., LOGO) DESIGN SERVICES

NAICS 541511: SOFTWARE ANALYSIS AND DESIGN SERVICES, CUSTOM COMPUTER

NAICS 541511: WEB (I.E., INTERNET) PAGE DESIGN SERVICES, CUSTOM



Women Business Enterprise (WBE)
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has filed with the Agency an Affidavit as defined by NCTRCA Women Business Enterprise (WBE) Policies & Procedures and is hereby certified to provide service(s) in the following areas:

NAICS 541430: CORPORATE IDENTIFICATION (I.E., LOGO) DESIGN SERVICES
NAICS 541511: SOFTWARE ANALYSIS AND DESIGN SERVICES, CUSTOM COMPUTER
NAICS 541511: WEB (I.E., INTERNET) PAGE DESIGN SERVICES, CUSTOM

This Certification commences December 28, 2023 and supersedes any registration or listing previously issued. This certification must be updated every two years by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Certification Expiration: December 31, 2025
Issued Date: December 28, 2023
CERTIFICATION NO. WFWB99383N1225

Certification Administrator